

From: [Neff, Jennifer](#)
To: [Romero, Eugenia](#); [Sanabria, Rachel](#)
Cc: [Staley, David](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#)
Subject: Spanish 4798.10
Date: Monday, November 24, 2025 11:55:00 AM
Attachments: [image001.png](#)

Good morning,

On Tuesday, November 18th, the Arts and Humanities Subcommittee 2 of the ASC Curriculum Committee reviewed a new course request for Spanish 4798.10.

The Subcommittee approved the request with the following feedback:

- **Contingency:** The Subcommittee requests that the department seek concurrence from City and Regional Planning at the Knowlton School. OAA has recently returned another course proposal to request concurrence from Knowlton, and we hope to address any potential issue proactively.
- *Recommendation:* The Subcommittee believes that the weekly engagement estimate in the syllabus (p. 6) appears too low. It is possible the Subcommittee is misunderstanding the intent of “formalized engagement,” but the workload described in the syllabus does not align with the credit-hour rationale submitted. The Subcommittee recommends reassessing the weekly workload to ensure it accurately reflects the expectations for a 3-credit, 6-week course.
- *Recommendation:* The Subcommittee notes that the final week consists of only two instructional days and recommends that the department clarify whether the course should formally be considered a six-week offering in light of this abbreviated final week.
- *Recommendation:* The Subcommittee finds that the coding and formatting of the syllabus are occasionally confusing (e.g., the use of TU1[a][b]...). They recommend making it more reader friendly.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process.
Recommendations (in italics above) should be implemented when the course is next taught.

I will return Spanish 4798.10 to the department queue via curriculum.osu.edu in order to address the Subcommittee’s requests.

Should you have any questions about the feedback, please do not hesitate to reach out to David Staley (faculty Chair of the A&H2 Subcommittee) or me.

Best,
Jennifer



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Pronouns: she/her/hers